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| **OBJECTIVE** | Recent graduate searching for a position in Human Resources that will allow personal and professional opportunities for growth while utilizing past professional and educational experience |
| **EDUCATION** | **Central Connecticut State University** New Britain, CT  Bachelor of Science in Business Administration December 2011 GPA 3.2  **Middlesex Community College** Middletown, CT  Associate of Arts in General Education June 2009  GPA 3.2  Relevant Coursework: Human Resource Management, Managing for Quality, Managerial Communications, MIS, Management Systems, Labor/Management Relations, Managing Knowledge for Business Performance, Organizational Theory, Operations Management, Strategic Management, Organizing and Managing for Innovation, Entrepreneurship |
| **PROFESSIONAL EXPERIENCE** | **Northwestern Mutual Financial Network** West Hartford, CT  *Financial Representative Intern* August 2011 – February 2012   * Life, Accident, and Health insurance licensed * Built a clientele by finding qualified prospects to meet with * Phoned prospects to meet with in order to assess financial needs and offer Northwestern Mutual’s insurance products   **Parker Hannifin** New Britain, CT  **Fluid Control Division**  *Marketing Analyst Intern* January 2011 – June 2011   * Performed market research using Winmap, the company’s business model * Sorted customers into their correct market segments * Observed a cross-functional team during a “Rapid Response” meeting   **People’s United Bank** Berlin, CT  *Customer Service Associate* August 2009 – November 2010   * Completed various customer transactions and maintained customer service mystery shop scores of 90% or greater * Opened personal checking accounts consistently to meet monthly sales goals * Assisted customers with problems or complaints |
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**SKILLS** Proficient in all Microsoft Office Applications

**AFFILIATIONS** HRACC – Human Resource Association of Central Connecticut

SMA – Staffing Management Association of Southern New England member

**ACTIVITIES** **The Children’s Home** Cromwell, CT

*Volunteer* September 2011 – Present

* Participates in the buddy program as a mentor to a troubled teenager
* Meets with buddy on a weekly basis for an hour to offer support